

FACILITY RESERVATION REQUEST

Reservations must be made through a Circle Ten Council Service Center in person, by mail, or by phone two (2) weeks prior to arrival

Units must also file a Tour Plan (if necessary) along with this form two (2) weeks prior to attending camp

* All fees for facility rental are due at the time you submit this form, see attached fee schedule

Type of Unit	Unit #	District	Today's Date
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Facility _____	District Activity (if applicable) _____
Anticipated Youth _____	Anticipated Adults _____
Arrival Date _____	Arrival Time _____
Departure Date _____	Departure Time _____
# of days Requested _____ (Incl half days)	# of nights requested _____

Adult submitting form _____
 Name _____ Home Phone _____ Cell Phone _____

_____ e-mail _____

_____ Street Address _____ City/State/Zip _____

Second Adult contact _____
 Name _____ Home Phone _____ Cell Phone _____

_____ e-mail _____

_____ Street Address _____ City/State/Zip _____

Campsites Requested	Facilities requested*	day	am or pm	fee

There is no charge for Circle Ten Council units and districts to use council offices, campsites, campsite pavillions, activity fields, etc.

Requestors Signature: _____ Date: _____	Balance due for Facilities <input type="text"/>
	Council Approval _____

FACILITY FEE SCHEDULE

All fees for facility rental are due at the time you submit this form unless otherwise noted

\$5 per person/Per Day/Night for out of council use of any campsite

	Per Day	Per person
BB Guns	\$10.00	
Rifle (see note)	\$0.10	
Shotgun (see note)	\$0.50	
Archery	\$10.00	

<u>Wisdom</u>	Per Day	Per person
Dining hall	\$25.00	
Kitchen+	\$100.00	
North Star (lodge)	\$25.00	
Tembro (lodge)	\$25.00	
Exchange (lodge)	\$25.00	
HQ Training Center	\$25.00	
Training lodge*	\$25.00	
Training lodge* w/ heat	\$75.00	
Activity Center*+	\$100.00	
Activity Center w/ heat*+	\$150.00	
Pool		\$5.00

<u>Camp James Ray</u>	Per Day	Per person
Dining Hall+	\$200.00	
Dining Hall w/ heat	\$250.00	
Living Center	\$50.00	
Activity Center	\$25.00	
Pool		\$5.00

<u>Office Use</u>	Per Day	
Harry Hines - Dallas Office	\$150	for outside groups
Stacy Rd - Fairview Office	\$100	for outside groups

	Per Day	Per person
Climbing tower	\$75.00	
Horses (additional form req'd)		\$10.00
Canoe Rental (additional form req'd)	<i>see add'l form for pricing</i>	
COPE (additional form req'd)	<i>see add'l form for pricing</i>	

<u>Clements Scout Reservation</u>	Per Day	Per person
Dining Hall+	\$200.00	
Dining Hall w/ heat+	\$250.00	
HQ/Conference Center	\$100.00	
Living Center 1	\$50.00	
Living Center 2	\$50.00	
Living Center 3	\$50.00	
Living Center 4	\$50.00	
Staff Cabin 1	\$50.00	
Staff Cabin 2	\$50.00	
New Staff Cabins (10)	\$75.00ea	
New Staff Cabin Lounge	\$75.00	
Fish Cabin (Meisenbach)	\$35.00	
Pool		\$5.00

<u>Camp Constantin - J.D.F. Aquatic Base</u>	Per Day	Per person
Cabin A	\$50.00	
Cabin B	\$50.00	
Cabin C	\$50.00	
Cabin D	\$50.00	
Kitchen+	\$100.00	

- * Indicates building has heat, but no air conditioning
- + Indicates half day pricing available (half of price listed)

NOTE ON RIFLE & SHOTGUN: Price listed is for each round fired, to be paid to the ranger at the close of your session

Please be prepared to provide proof of payment at check in when you arrive on camp

Bath houses are not available from November 30 to March 1

If you are unable to keep your reservation, please let the Camp Ranger know:

Camp Constantin - 940-779-2131; **Camp James Ray** - 903-786-2591; **Camp Wisdom** - 972-298-3177

Trevor Rees-Jones Scout Camp/Camp Meisenbach - 903-675-3781

\$50 surcharge for payments not made at time of reservation

Facility Refund Policy

All fees are transferable to an alternate date

Fees are refundable if request is made to a Circle Ten Council Service Center more than two (2) weeks before the event, less a 10% (minimum of \$5) administrative charge.

50% refund due if cancellation occurs less than two (2) weeks before the event.

No refunds for cancellations received on or after your scheduled arrival day

All refund requests must be submitted in writing or by e-mail to:

Accounting - Refund Request

8605 Harry Hines

Dallas, TX 75235

Lynette.Hendricks@Scouting.org